



# Guam Cancer Trust Fund (GCTF)

## Guam Cancer Trust Fund Council Meeting Minutes of May 18, 2021 Online Zoom Meeting at 4:00 pm

Join Zoom Meeting

<https://zoom.us/j/97079401234?pwd=SWxGckhhaFM0RVVodE9MZxpYbiNGZz09>

Meeting ID: 970 7940 1234

Passcode: 293273

### ATTENDANCE:

Rachael T. Leon Guerrero, Chair, GCTF

Remylynn Yamanaka, Program Manager, GCTF

Joann Paulino, Program Manager, GCTF

Yvette C. Paulino, Council Member, GCTF

Faraz Ouhadi, Council Member, GCTF

Christopher Felix, Council Member, GCTF

Ken Leon Guerrero, Council Member, GCTF

Anthony Camacho, Legal Counsel, UOG

### I. CALL TO ORDER

- meeting called to order at 4:02 pm

### II. APPROVAL OF MINUTES from April 22, 2021

- Approval of the minutes tabled until next meeting, to add information where legal counsel came in and was describing that and suggested two options for GMHA being a possible charitable organization

### III. REPORT FROM THE CHAIR

**Welcoming new council member** - Mr. Christopher Felix

**Financial Report as of 4/30/2021 - Dr. Rachael Leon Guerrero**

- Total cash in account \$2,613,720.60
  - Allocated \$2,243,510.71- allocated to Guam Cancer Care, Edward M. Calvo, Catholic Social Services, Ayuda, and American Cancer Society.
  - Unallocated \$370,209.89 -amount will be carried forward to next fiscal year.
- For FY2022, we anticipate receiving applications from 7 non-profit organizations; and if they request funding similar to their previous funding requests, then the total ask would be approximately \$2.4million.
- UOG Legislative Budget hearing was 5/17/2021 — no questions were directed towards GCTF

### IV. REPORT FROM GCTF PROGRAM MANAGER- Remylynn B. Yamanaka

- Receiving invoices from FY 2021 applications: Edward M. Calvo and American Cancer Society.
- Continue to receive invoices from FY 2020 (approved no cost extension) are Guam Cancer Care and Ayuda Foundation
- Working on our website for the past few months; contracted a graphic artist to design a logo for the GCTF.

### V. OLD BUSINESS

- Addition of new provision for the “Revised GCTF Rules and Regulations” before we submit to Legislature:
  - Under “Section 5. Guam Cancer Trust Fund Council” — add code of conduct for council members
    - Suggested language *“GCTF Council Members are expected serve as models of public conduct through our personal demeanor, public respect for civilized dialogue, whether via verbal or written communications, strict avoidance of conflict of interests, and commitment to GCTF self-*



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*regulation and periodic self-assessment.”*

- Motion made to include this new provision under section 5 by Ken Leon Guerrero; seconded by Christopher Felix)
- Motion passed unanimously

## VI. NEW BUSINESS

- a. Request members of 36<sup>th</sup> Guam Legislature Committee on Health, Land, Justice and Culture to consider increased funding for FY2022
  - i. In August 2020, we sent out a memo to all the members of the legislature on behalf of the council requesting that they consider giving us more funding. We can draft something similar with updated information
  - ii. Council members discussed how they all want to sign request letter
  - iii. Question asked — can/should we also ask awardees to send letters to the members of legislature to request support?
    1. No — better idea is to ask them to provide us with an overview of how our funding has helped them with their mission
  - iv. Will also reach out to the Guam Comprehensive Cancer Coalition and NCD consortium for support

## VII. OPEN DISCUSSION/INFORMATION

- Ken Leon Guerrero — suggest that GCTF **create our own video story** (3-5 minutes) that we can post to our website and to the University; **overview of what we are, what our mission is and start putting it out there and maybe putting a link on our press releases, we have like a two-minute story. That can help spread the word.**
- Christopher Felix — asked if is there a write up on conflict of interest for council members? Because some council members may be formerly affiliated with organizations that GCTF gives funds to.
  - Response by UOG Counsel, Anthony Camacho:
    - If you were a past member of a board or another nonprofit, that might not constitute a conflict if you are no longer on the board, it was a few years ago. But if you have an immediate family member that might be on the board, you, or an immediate family member might benefit. No, let's say that my sibling of mine, knock on wood here was a cancer patient and I was a board member, and they would benefit somehow. I shouldn't make that decision.

## VIII. ADJOURNMENT

- Meeting adjourned at 4:44 pm