



Guam Cancer Trust Fund (GCTF)

GUAM CANCER TRUST FUND COUNCIL MEETING

Minutes of September 29, 2022

Online Zoom Meeting at 4:00 PM

ATTENDANCE:

Dr. Rachael T. Leon Guerrero, Chairperson, GCTF
 Dr. Suzanne Kaneshiro, Council Member
 Christopher Felix, Council Member
 Remylynn Yamanaka, Program Manager, GCTF
 Dr. Francine Naputi, Council Member
 Joann Paulino, Extension Assistant III, GCTF
 Rene Quintans, Council Member
 Anthony Camacho, UOG Legal Counsel

Diana Calvo, Catholic Social Services
 Kevin Delgado, Santa Teresita Church
 Ellie Ongrung, Guam Cancer Care
 Lena Rodriguez, Todu Guam
 Dr. Delores Lee, Todu Guam
 Arlie Nonto, Todu Guam
 Dennis Pacheco, Todu Guam
 Gwen Yanger, Senator Shelton’s Office

- I. **CALL TO ORDER-** Meeting called to order at 4:01 p.m.
Motion approved: 1st by: Mr. Christopher Felix, 2nd by: Mr. Rene Quintans

- II. **APPROVAL OF MINUTES-** Motion to table with the reading of the minutes from 9/22/2022 meeting. *Motion approved: 1st by: Mr. Christopher Felix, 2nd by: Mr. Rene Quintans*

- III. **REPORT FROM THE CHAIR – None**

- IV. **REPORT FROM THE PROGRAM MANAGER-** As of 9/29/2022 the unexpended balances for the following NPO’s:

<u>VENDOR</u>	<u>AWARDED</u>	<u>BALANCE</u>	<u>CONTRACT END DATE</u>
CATHOLIC SOCIAL SERVICES	\$313,409.00	\$215,568.63	SEPTEMBER 30, 2022
AMERICAN CANCER SOCIETY	\$127,890.00	\$51,885.33	OCTOBER 30, 2022
EDWARD M. CALVO	\$660,000.00	\$225,098.95	OCTOBER 30, 2022
GUAM CANCER CARE DS	\$905,223.41	\$621,085.63	OCTOBER 30, 2022
GUAM CANCER CARE ED	\$95,943.50	\$57,194.37	OCTOBER 30, 2022
AYUDA FOUNDATION	\$679,223.00	\$367,607.31	DECEMBER 31, 2022

- V. **NEW BUSINESS**
 - A. EMC No-Cost Extension for one month (**November 30, 2022**)
Motion Approved- 1st by: Mr. Christopher Felix , 2nd by: Mr. Rene Quintans

 - B. Review FY 2023 Applications from:
 - 1. **Catholic Social Services-Requested Amount:\$279,223.37**



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- Ms. Diana Calvo, Executive Director from Catholic Social Services gave a brief overview about their organization and how much they are requesting for.
- Mr. Christopher Felix had a question to Ms. Calvo regarding intended patients in her proposed budget are all cancer patients.
- According to Ms. Calvo she said yes, part of the intake they get is the cancer diagnosis and then they work with their families to identify, including the patient the kind of services that they have from the other services they provide.
- Dr. Rachael Leon Guerrero had asked Ms. Calvo, what is her goal and how many patients is she estimating to service?
- Ms. Calvo responded, they proposed to service for caregivers primarily for the project period and 40 has been their projected goal on the number of patients to treat during the year.
- Dr. Suzanne Kaneshiro had asked Ms. Calvo if the (7) positions stated in their application has been filled. Ms. Calvo responded, not all positions have been filled, but as of right now they have incumbents and (3) vacancies.
- Dr. Suzanne Kaneshiro had also asked Ms. Calvo if she has a backlog of patients because of the vacancies. According to Ms. Calvo she said No, because they have a similar program and some of the vacancies that is directly from this project help with some of the other staff.
- Dr. Rachael Leon Guerrero had some questions or concerns about items that should not be included in the direct cost but should be included under the administrative fee, such as utilities.
- Another question or concern that Dr. Rachael Leon Guerrero brought up to Ms. Calvo is the unexpended funds. Dr. Rachael had informed Ms. Calvo that she had (2) years to spend the monies. Therefore, her next question to Ms. Calvo, is she was awarded the amount requested, what will she do differently this time to make sure she expends the funds. Ms. Calvo stated within a 12-month period was because of COVID. Over the last 2 years most of the patients they had they could not assist them because their families wanted to minimize any kind of external presence into the homes, particularly for the family members who were undergoing active cancer treatment.

2. Santa Teresita Parish Knights of Columbus-Requested Amount:\$ 25,000.00

- Dr. Rachael have informed everyone that the Santa Teresita Parish Knights of Columbus application is for education and outreach not for direct services.
- Mr. Kevin Delgado who is the Program Lead for this organization gave a short synopsis of what they are proposing to do.
- Dr. Kaneshiro had asked Mr. Delgado about offering a presentation of the importance of not smoking. Mr. Delgado replied to Dr. Kaneshiro by simply informing her that their organization always start off with prayer because it is a faith-based program and he is partners with Behavioral Health and is incorporating good mental health all around.

3. Todu Guam- Requested Amount:\$ 1,305,461.00

- Dr. Delores Lee who is Todu Guam's clinical director gave a quick overview about their organization and what they are proposing to do.
- Mr. Rene Quintans had asked Todu Guam's representative about the number of staff they would need to start the project. Ms. Rodriguez who is the President for



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Todu Guam stated that they would need (1) physician, nurse practitioner, patient navigator, and an interpreter.

- Mr. Quintans had also made comments about the salary and benefits that was included in their budget narrative. Ms. Rodriguez stated it is very difficult to get positions in the medical community and for them to have a staff to operate a full-time center.
- Mr. Felix had asked about their budget and how do they plan funding for the future years? Ms. Rodriguez mentioned this is for a one year of funding and they have a very active team that ensures that their programs they stand up for will work. Mr. Felix had also asked if they have a doctor or a nurse practitioner in mind or if they are still seeking to fill the positions. Ms. Rodriguez stated they are still seeking individuals to fill the positions. Another question that Mr. Felix had asked what is the percentage of clients walking in to their mobile clinic that does not feel well and has nothing to do with cancer? Ms. Rodriguez mentioned they currently don't have a stand-alone clinic, but in the past five years, they have serviced over 7,900 patients, but during COVID they only serviced about 2000 patients or more.
- Dr. Lee stated the intention for this wellness clinic is not meant to be an urgent care, it is really meant to address woman's health in terms of prevention and screening, and as for the numbers that they are seeking, they would work for our population in who they serve.
- Mr. Felix had a question regarding workman's compensation being at 13.5%. He had called an insurance company to asked about workman's compensation percentage for a nurse and a doctor and found out the max would be 5.2% which is three times over. Another concern he addressed was if the doctor will be contracted or under salary.
- Dr. Rachael Leon Guerrero made a few comments about their application and stated that Todu Guam did a really fantastic job and knows that they have put a lot of work into their application. However, she did mentioned her concern is that this is the first time that their organization has applied for Guam cancer trust fund money and it is the University of Guam President that makes the final decision. But she feels that the requested amount is too high for a first time applicant and a more realistic approach would be to utilize their mobile clinic and get the part of the operation going. The purpose really isn't to use the GCTF funds to help start-up a brand new clinic.

C. Next Special Meeting to vote on applications will be in Mid-October 2022

VI. OLD BUSINESS — none

VII. DISCUSSION/INFORMATION- None

VIII. ADJOURNMENT-Meeting adjourned at 5:25 pm.